

**MINUTES OF February 9, 2010
TRAVERSE BAY AREA YOUTH SOCCER
BOARD MEETING**

The regular monthly meeting of the TBAYS Board of Directors took Place on February 9, 2010 at the Traverse Area District Library Story Room, present being Board Members Dave Rapson, Brooks Darling, Shelly Kreple, Dale Tumey, Adam Gustafson, and Tom Spencer. Also present was Executive Director Jennifer Jorgensen and Office Manager Patti Leasure.

Agenda:

An Agenda was prepared by Jennifer Jorgensen and circulated. No additions were made to the agenda.

Minutes:

Written minutes of the January 12, 1020 Board meeting were reviewed by the board members. Dale Tumey motioned to approve minutes as written with the following amendments: Please add that the motion of Appointment of officers and Appointment of Directors was supported by Shelly Kreple and add the description of accounts 4000 and 4190 in the approval of the budget. The motion was supported by Shelly Kreple and the motion was passed by the board.

Appointment of New Directors:

Dave Rapson motioned to send an invitation to Valary Schroder and Bob Stanton to accept a position of Director at Large, with a term ending fall 2011. Motion was supported by Tom Spencer and the motion passed.

Reports of Officers, Boards, and Committees:

Executive Report:

Flyers have gone out to elementary schools and middle schools regarding spring soccer. Currently there are 40 juniors and around 50 new youth players signed up for spring play.

Jennifer has examined the formation of our recreation teams and has reviewed the processes of how other leagues form teams. The board discussed the current team formation and will wait for a detailed report from Jennifer regarding team formation and possibilities on how we can improve the current process.

There are 36 teams registered for the Cherry Capital Cup compared to the 21 last year at this time.

Third Session Indoor Soccer has about 158 players registered; many of the adult and high school boys' teams have not registered.

Treasurer Report:

Operation

For the month of January, a continued improvement in expenses was noted. The improvement was approximately \$7,500 better than January 2009. However, this was more than offset by a \$10,900 decline in revenues; almost exclusively attributable to the decline in third session indoor registrations.

Financial Position

Balance sheet continued to illustrate a decent working capital/liquidity position, with cash totaling \$24,000 and current liabilities only \$16,000 (considering \$10,000 in CmLTD for 5/3 loan, due to be paid next November).

North Storm Report:

The North Storm committee has amended their current tryout evaluation form and format. The committee has decided to review and reflect on current operating processes. The goal for the committee is to have a more unified club that would better serve the players. Three North Storm teams have been accepted to State Cup, the 97's, 95's and 94's.

Director of Coaches:

Thomas Singer passed his Advanced National Diploma through the NSCAA. Thomas will share the knowledge and skill that he gained from the course with TBAYS coaches and players.

The USSF E and D course are scheduled for April and has 16 currently registered.

Challenger Soccer Camps will be the new camp offering that will replace TetraBrazil, Mr. Soccer Camp will also return this summer.

Director of Referees:

March 5th and 6th is the recertification and bridge training for referees held at TC Christian.

Unfinished Business:

Facility Use Rules, still waiting on the county to approve the removal of "during regular scheduled season" from rule one.

TBAYS & TC Christian agreement, have not received any updates yet. Still waiting for the Parks & Recreation commission to talk to Al Schneider, but that has not occurred.

NorthStar Field Agreement- NorthStar has submitted their field requests for the spring with no additional teams. They have asked to use 1-2 fields during the summer which they also did last summer.

Rotary Grant Status- The grant request was submitted at the end of January. TBAYS should hear something in about 45 days. The Rotary board meets in the last week of February. Three board members had an employer willing to contribute to the matching portion of the grant. \$350 was donated by Cherry Growers, \$300 donated from Mission Awards, and \$300 donated from Northwood's Therapy.

New Business:

Credit Card Processing:

Mid January there were some issues with receiving online registrations from different web browsers. After much discussion, TBAYS needs to find a third party to process credit cards for registrations in order to better serve our customers. GotSoccer is a software program that MSYSA is switching to and could be an option for TBAYS. Jennifer will gather more information about GotSoccer and report back to the board at the March meeting.

Office Security:

The board recommended that the office should always be secured when not occupied by a staff member. The board also recommended that only employees should be in the office and an employee's only sign should be visible on the office door.

Volunteerism:

Dave Rapson brought up discussion on volunteerism. The discussion evolved to placing an expectation on teams and parents to volunteer at TBAYS events. Dave Rapson and Jennifer will meet and discuss volunteerism further and report back to the board.

Employee Handbook/Reviews/Health Insurance:

The question was raised is it worth time to create an employee handbook. A Personnel & Benefits Committee will be formed at the March meeting with Tom Spencer serving as the chair.

Next Meeting:

The next meeting of the Board of Directors will take place on Tuesday March 9, 2010, commencing at 5:30pm at the Traverse Area District Library.

Dated February 18, 2010

Respectfully Submitted,

/s/

Patti Leasure
Office Manager